

Welcome to the Washington DC Metro Chapter of NAPO!

We're so happy you've joined us! Your online membership is now activated, and your name should appear in the organizer search listing at www.dcorganizers.org. When using the website, be sure to log in so you can access all of your member benefits!

NAPO-WDC is the central resource in the area for organizing professionals. We have around 110 members from DC, MD, and VA who are hands-on residential and productivity organizers, consultants, coaches, speakers, trainers, and authors. We also have a number of Business Partners who offer a wide range of products and services benefiting both our individual clients and our respective companies, often at a discount to members.

NAPO-WDC generally holds 10 meetings a year on the first Monday of the month (or the second Monday if a holiday falls on the first one) with no membership meetings in July or August. Please check the chapter website for updated [meeting & registration](#) information.

NAPO-WDC values education. We encourage all members to rise from Provisional to Professional status by taking the "Going Pro" classes at [NAPO University](#). There, you will also enjoy free access to opportunities to earn continuing education units (CEUs) and certifications as well as National Conference Presentations prior to 2023.

Have a burning question about organizing or your professional journey? You'll find answers from experts at chapter and neighborhood meetings; during smaller book and podcast club gatherings; and through POINT, our active local and global online community.

NAPO-WDC is an association run completely by our members with many opportunities to get involved. As with any organization, the more you put into our Chapter, the more you'll get out of it. Check out the micro-volunteering opportunities [here](#) (under "Connect & Volunteer" on the [Members Only](#) page on the website) and **kindly complete the [volunteer checklist and skills/interest survey](#)** within your first 30 days of membership. Also, feel free to include any questions you may have.

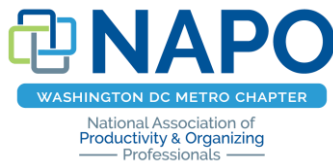
Welcome again...we look forward to learning about you and your business!

Sincerely,

Emily Brondos Strompf, Director of Membership, NAPO-WDC

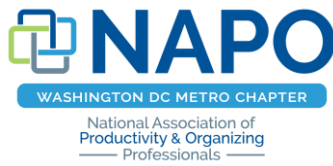
Debbie Smith, Director at Large, Membership Committee, NAPO-WDC

NAPO Washington DC Metro Chapter Membership Information Packet 2023-2024



2021-2022 NAPO-WDC Chapter Board of Directors

Title	Name	Company	Phone	Email
President	Jill Katz	One to Zen Organizing	301-799-8112	president@dcorganizers.org
Vice President	Samara Goodman	Samara Interiors	703-474-8882	vicepresident@dcorganizers.org
Treasurer	Blake Jones	The Organizing Boss	202-643-4598	treasurer@dcorganizers.org
Secretary	Carrie Noel-Nosbaum	Carrie It Away, LLC	240-766-7909	secretary@dcorganizers.org
Director of Communications & Technology	Kruti Naik		908-220-6416	techdirector@dcorganizers.org
Director of Business Partners	Heather Nickerson	Artifcts	202-250-9589	businesspartners@dcorganizers.org
Director of Marketing	CURRENTLY VACANT			marketing@dcorganizers.org
Director of Membership	Emily Brondos Strompf		650-279-6844	membership@dcorganizers.org
Past President, Director at Large	Debbie Smith	KYSS: Keep Your Stuff Simple	703-851-5504	pastpresident@dcorganizers.org
Director of Programs & Professional Development	Jeanne Fox-Alston	Your Space Made to Order	202-455-6306	development@dcorganizers.org



NAPO Code of Ethics

This Code of Ethics is a set of principles to provide guidelines in our professional conduct with our clients, colleagues and community. As a member of the National Association of Productivity & Organizing Professionals (NAPO), I pledge to exercise judgment, self-restraint, and conscience in my conduct in order to establish and maintain public confidence in the integrity of NAPO members and to preserve and encourage fair and equitable practices among all who are engaged in the profession of organizing.

CLIENTS

Working Relationships

I will serve my clients with integrity, competence, and objectivity, and will treat them with respect and courtesy.

I will offer services in those areas in which I am qualified and will accurately represent those qualifications in both verbal and written communications. When unable or unqualified to fulfill requests for services, I will make every effort to recommend the services of other qualified organizers and/or other qualified professionals.

I will advertise my services in an honest manner and will represent the organizing profession accurately.

Confidentiality and Conflict of Interest

I will keep confidential all client information, both business and personal, including that which may be revealed by other organizers.

I will use proprietary client information only with the client's permission.

I will keep client information confidential and not use it to benefit myself/my firm or reveal this information to others.

Fees

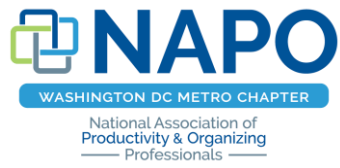
I will independently decide and communicate to my client in advance my fees and expenses, and will charge fees and expenses which I deem reasonable, legitimate, and commensurate with my experience, the services I deliver, and the responsibility I accept.

I will make recommendations for products and services with my client's best interests in mind.

COLLEAGUES

I will seek and maintain an equitable, honorable, and cooperative association with other NAPO members and will treat them with respect and courtesy.

I will respect the intellectual property rights (materials, titles and thematic creations) of my colleagues, and other firms and individuals, and will not use proprietary information or



methodologies without permission.

I will act and speak on a high professional level so as to not discredit the organizing profession.

NAPO-WDC Membership Benefits

- **FREE Chapter meetings**
- **Networking** with Professional Organizers and Business Partners during our monthly meetings (Sept-June), members only neighborhood group meetings, and chapter events in order to interact with members, learn about their specialties, and give/receive referrals
- **Continuing education units (CEUs) & other opportunities to obtain important, timely information** from professional speakers, business trainers, and experienced organizers to build and grow your business
- **Interaction with chapter members in our private NAPO-WDC POINT discussion forum** to share information, local resources, and insights into your challenges
- **Leadership skill development** through chapter/committee involvement, membership & mentorship, volunteer opportunities, and the Board of Directors
- **Announcements about availability to subcontract or coach** other organizers through our “Willing to Subcontract” and “Willing to Coach” website listings (\$25 additional annual fee to be listed as a subcontractor or coach)
- **Publicity** through members only media exposure
- **Access to the Members Only page** of the NAPO-WDC website which includes chapter meeting recordings and presentations (www.dcorganizers.org)
- **Free 24/7 online access to NAPO National Conference audio/visual recordings from 2015-2022**
- **Posts about courses you’re teaching** on the chapter’s website
- **Opportunities to be on a panel to share expertise**
- **Opportunities to contribute content** (blog articles, organizing news) to the chapter website, in the chapter newsletter, and on the chapter’s social media sites
- **Use of NAPO-WDC’s name and membership logos** in marketing materials to increase your professional credibility
- **Public business profile listing on the ‘Find an Organizer’ page** on the NAPO-WDC website designed to increase exposure to potential clients

Additional Information on Specific Chapter Benefits

NAPO Neighborhood Groups

Despite being one of NAPO's largest and most active chapters, it can still be difficult to connect with colleagues in your general geographic area. Members have created these 'pods' as another way to connect, communicate, and support each other in their professional journeys. Each neighborhood group is self-governed, reports to the NAPO-WDC Board of Directors, and is open to all members.


Arlington/Alexandria (VA) Coordinator: Amy Dobson, amy@reclaiminteriors.com (907) 331-7456

Silver Spring (MD) Coordinator: Silvia Balderas, TellMeMore@yimplified.com (301) 442-5543

For details and to register, check the [Events](#) page on the website.

How to Access the Members Only Page of NAPO-WDC Website

New Member Initial Login:

- Go to NAPO-WDC website at <http://www.dcorganizers.org>.
- Click on the Login icon  in the upper right hand corner.
- Under "Please log in to continue," enter the email and password you used to register for your Chapter membership.
- On the blue navigation bar, click on "Members" to enter the Members Only page of the website.
- If you forgot your password, select the **Forget Your Password** link, and a reminder email will be sent. If you need assistance, send an email to techdirector@dcorganizers.org.

Using the NAPO National POINT and NAPO-WDC Chapter POINT Communities

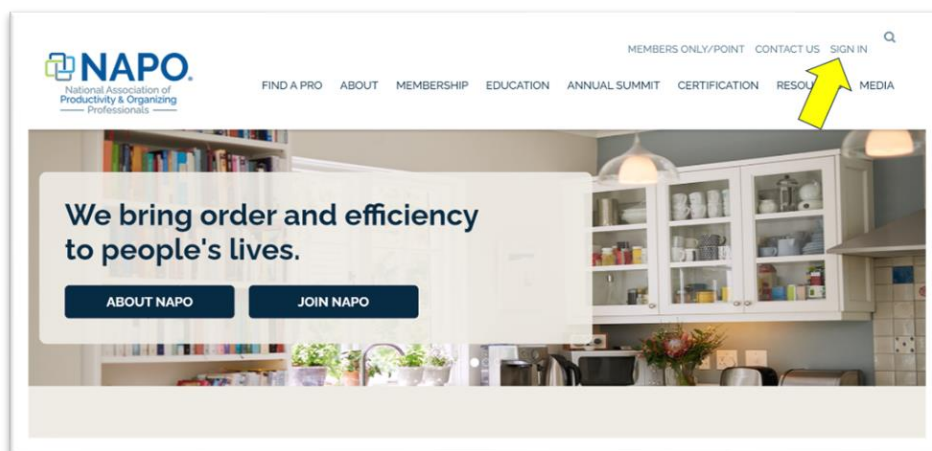
NAPO-WDC Chapter POINT Pointers:

- **Be Respectful** - refrain from any content that is or could be perceived to be racist, sexist, ageist, or otherwise offensive or harmful
- **No Advertising**- no commercial or self-promotion messages unless in response to a specific post including advertising one's subcontractor services
- **Keep It Positive**- avoid any content that could be perceived as defamatory, slanderous, or libelous to an individual or company including "safety alerts" or warnings about potential clients
- **Nix the Numbers**- don't discuss or mention prices, rates, costs, profits, or margins including pay rate for subcontractor work
- **Questions, Comments, or Concerns About Content?** Email secretary@dcorganizers.org (please do not post or reply on POINT)

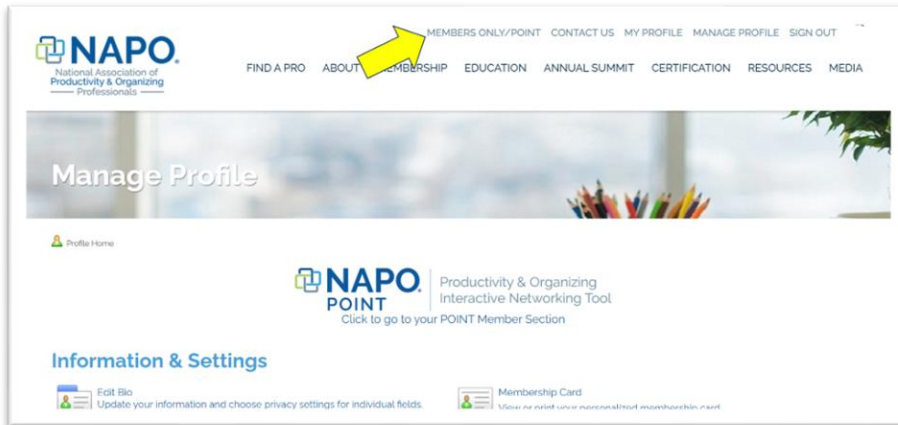
These guidelines are based on the POINT User Agreement, NAPO's Antitrust Policy, and NAPO's Safety Position Statement.

How to access NAPO National POINT

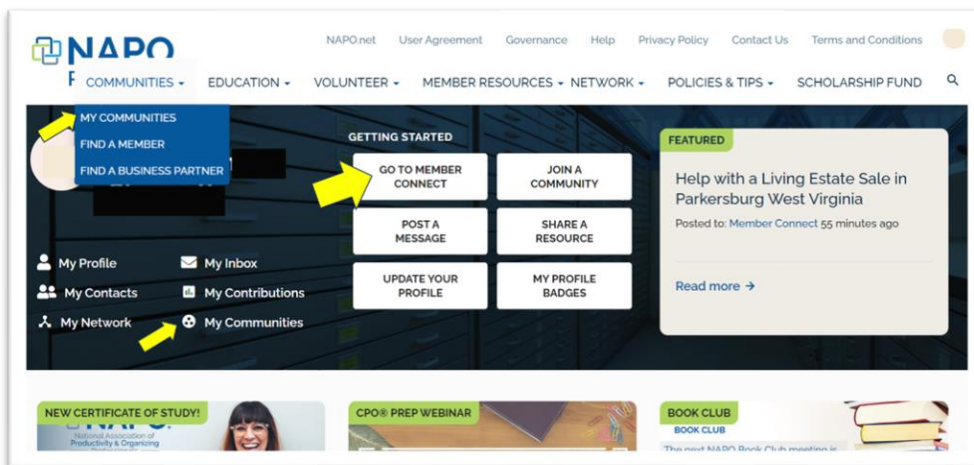
1. In your browser, go to www.napo.net. In the upper right-hand corner, click on "Sign In"



2. Log in using your NAPO National credentials.
3. At the top middle, click on “Members Only/POINT”

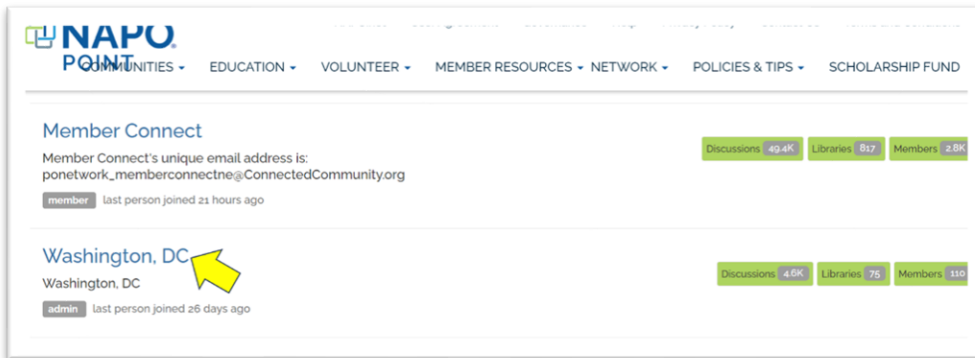


4. From here, there are multiple ways to access your communities:
 - Click on “Communities,” and select “My Communities” from the drop-down menu OR
 - Click on “My Communities” in the main screen OR
 - Click on “Go to Member Connect” to directly access NAPO National POINT discussion threads.

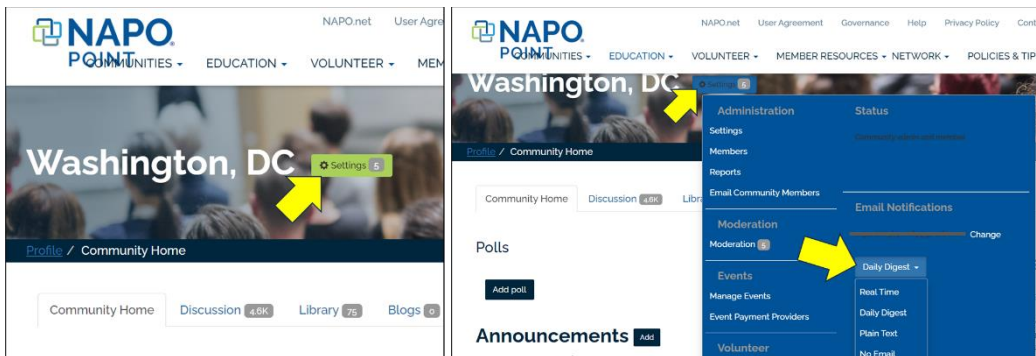


5. In “My Communities,” scroll down to see a list of the POINT communities to which you are subscribed. At the very least, you will be subscribed to **Member Connect** (for all NAPO members) and **Washington, DC** (for NAPO-WDC members). You might also see POINT communities for any **SIGs** (Special Interest Groups) to which you belong or leadership roles you have locally or nationally.

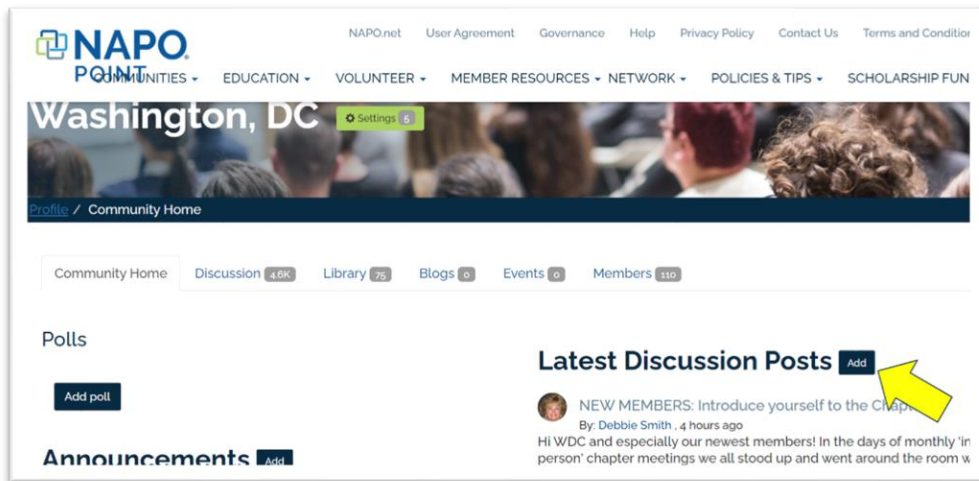
- Click on “Washington, DC”



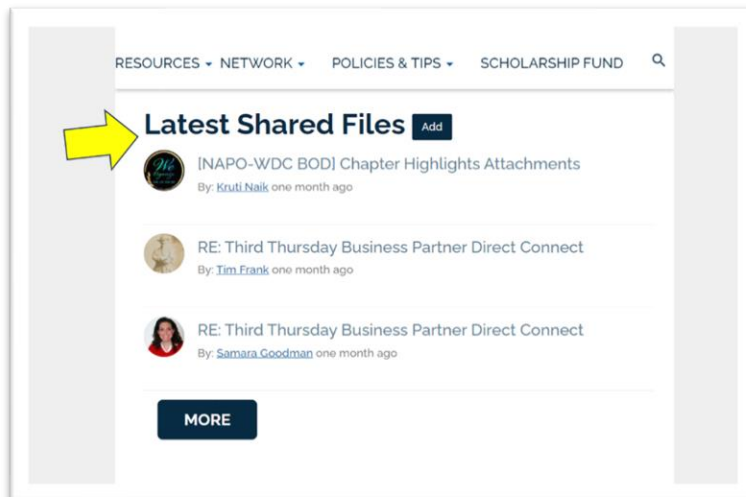
- Next to the words “Washington, DC” in the green heading, click on the word “Settings.” Next, click below your listed email address to see the options for email delivery. We suggest you choose “Real Time” email delivery. This allows you to get messages from your fellow NAPO-WDC members as they are posted, giving you opportunities to respond to their requests for information, referrals, and sub-contracting gigs.



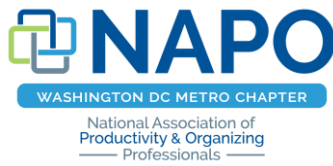
- You can create a post to be sent to NAPO-WDC members by clicking on “Add” next to the Latest Discussion Posts.



- You can also view any files that members have uploaded to the community by scrolling down to Latest Shared Files or add your own.



- Lastly, if you find it easiest to send a quick message straight from your email platform, just type **PONETWORK-washingtondc@connectedcommunity.org** in the “To” field and it will post to other NAPO-WDC members.



NAPO-WDC Business Partner Program

NAPO-WDC offers regional companies the opportunity to join our chapter as a Business Partner. Business Partner Membership is available to individuals and companies offering productivity- and organizing-related products or services in the Washington, D.C. metro area.

As organizers, we need to be on top of the best possible resources and local service providers that can help our clients achieve their goals. Our chapter's Business Partner Member Program provides you with a direct link to those vendors who 'get' what we do as professional organizers and understand the potential of our influence in the marketplace.

Most of our Business Partners offer chapter members a NAPO-specific program or incentive that allows you to pass on additional value to your clients. Some offer affiliate programs where you can be trained to sell their products. They support the chapter in various ways and are all willing to do what they can so we can better serve our clients.

To see our updated list of Business Partners, go to <https://www.dccorganizers.org/businesspartners>

Do you have a company to recommend as a Business Partner Member? Send your suggestions or questions to NAPO-WDC Director of Business Partner Member at businesspartners@dccorganizers.org.